



# Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

**Public Board Meeting**  
**meeting held May 14, 2025**

## **MINUTES**

**PRESENT: Trustees:** Glenn Sheculski, Chair of the Board  
Colleen Landers, Vice-Chair of the Board  
Paula Del Guidice  
Martin Drainville t/c  
Elizabeth King  
Steve Malciw t/c  
Fred Salvador

**Student Trustees:** Sahayma Omenye  
Darlene Louttit

**Administration:** Tricia Stefanic Wertz, Secretary-Treasurer of the Board and Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business

**Staff:** Michele Mahaffy, Executive Assistant and Recorder

**Guests:** Nil

**REGRETS:** Denis Lincez  
Stan Skalecki

### **A. CALL TO ORDER**

Chair Sheculski called the meeting to order at 4:47 p.m.

### **B. ROLL CALL**

#### **Motion**

MOVED BY: F. Salvador

**Resolution 25-54**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Denis Lincez and Stan Skalecki

**Carried**

### **C. APPROVAL OF THE AGENDA**

#### **Motion**

MOVED BY: E. King

**Resolution 25-55**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as presented.

**Carried**

**D. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: S. Malciw

**Resolution 25-56**

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

**Carried**

*The student trustees left the boardroom and the meeting moved to the in camera session.*

**E. CALL TO ORDER**

All parties returned to the Board Room. Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board at 5:45 p.m.

**F. DECLARATIONS OF CONFLICT OF INTEREST - Nil**

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: P. Del Guidice

**Resolution 25-57**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on April 16, 2025

**Carried**

**H. DELEGATIONS - Nil**

**I. POLICY**

**I.1 E-4 Admission of Students**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: E. King

**Resolution 25-58**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-4 Admission of Students* at first reading.

**Carried**

**I.2 E-5 Special Education**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: M. Drainville

**Resolution 25-59**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-5 Special Education* at first reading.

**Carried**

### **I.3 E-16 Naming of Schools and Facilities**

#### **Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: E. King

**Resolution 25-60**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-16 Naming of Schools and Facilities* at first reading.

**Carried**

### **I.4 E-24 Personal Information Management**

#### **Motion**

MOVED BY: C. Landers  
SECONDED BY: M. Drainville

**Resolution 25-61**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-24 Personal Information Management* at first reading.

**Carried**

### **I.5 T-10 Public Participation**

#### **Motion**

MOVED BY: E. King  
SECONDED BY: F. Salvador

**Resolution 25-62**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-10 Public Participation* at first reading.

**Carried**

## **J. PRESENTATIONS AND REPORTS**

### **J.1 Presentations - Nil**

### **J.2 Reports**

#### **J.2.1 Student**

#### **J.2.2**

#### **J.2.3 Trustees – Monthly Student Report, Sahayma Omenye and Darlene Louttit**

The student trustees presented this month's OHS update which included:

- School Activities: Mass, Catholic Education Week, Student Youth Day, Red Dress Day, Youth Wellness Initiative, Friendship Soup Day
- Class Activities: Ms. Shelley's NBE3U class and Mme. Stewart's Geography Class
- Extracurriculars: REACH, soccer and the 2025 Europe Trip
- Student Trustees' report on the OCSTA AGM

#### **J.2.4 Audit Committee - Nil**

#### **J.2.5 Indigenous Advisory Committee – April 29, 2025 Meeting Update**

Trustee Landers reviewed the most recent IEAC meeting. Her report included many initiatives such as drum-making, the ordering and displaying of signage in NCDSB buildings, the IEAC newsletters and in-school murals. She also relayed some information on Jordan's Principle funding.

#### **J.2.6 Special Education Advisory Committee – May 14, 2025 Meeting Update and April 16, 2025 Minutes**

Trustees Landers referred to the April 16, 2025 minutes contained in the *Board Package* and reported on last month. There is no new update as the May 14, 2025 meeting was cancelled. The committee will meet next on June 11, 2025.

**J.2.7 Supervised Alternative Learning – Nil**

**J.2.8 Student Discipline – Nil**

**J.2.9 Transportation Committee – May 8, 2025 Meeting Update**

Chair Sheculski referred to the report included in the *Board Package* and shared information on a short Transportation meeting held on May 8, 2025. He reported that budget planning and completion was awaiting GSN funding information and would be reported on at the next meeting. An update on MTransport and information on the use of bus monitors was also shared.

**J.2.10 Program - Nil**

**J.2.11 Business – Keld Scott, Superintendent of Business**

**J.2.11.1 Tender: R259 - ERV 1,2 and MAU Replacement – Pope Francis Elementary School**

Superintendent Scott reviewed the details related to the above-noted tender which included three bids received by Biddingo. He recommended approval to award the contract to N. Lacroix Plumbing and Heating (Timmins) in the motion to follow.

**J.2.11.2 Summer Projects 2025**

Superintendent Scott shared a summary report on fourteen proposed renovation projects across the board scheduled for the summer and fall of 2025. Trustees engaged with the presenter during the question-and-answer period.

**J.2.11.3 Personnel Report**

Superintendent Scott reported one new hire and one June retirement. Superintendent Scott recognized retiring custodian Rick Danis. He shared some kind words and wished Rick all the best in his retirement.

**J.2.12 Director of Education**

**J.2.12.1 Celebrations of Excellence and Graduation**

The Director of Education referred to her report contained in the *Board Package* and requested trustees to confirm their attendance at NCDSB Celebrations of Excellence and Graduation ceremonies with the Director's Office.

**J.2.13 Chair/Trustees**

**J.2.13.1 OCSTA AGM Workshops**

Chair Sceculski asked trustees to briefly share their learning experience from the recent OCSTA AGM held earlier this month. They shared as follows:

**J.2.13.1.1 Human Trafficking & Internet Exploitation – Trustees Del Guidice and King**

**J.2.13.1.2 Current Topics in Labour Relations – Director Stefanic Weltz**

**J.2.13.1.3 The Need for an Integrated Approach to Manage Risk – Chair Sheculski**

**J.2.13.1.4 School Safety Zones: New Barriers in Year 3 to Local Safety Initiatives and Implementation - Trustee Landers**

All attendees shared that they found the topics and presenters to be relevant, engaging and enjoyed the learning provided at the AGM.

**J.2.13.2 Mandatory Trustee Training**

Chair Sheculski referred to communication and information sent to trustees by OCSTA, and contained in the *Board Package*, in relation to new mandatory trustee training. He reminded trustees of the first webinar taking place following the evening's meeting and requested that trustees plan for the completion of their training by August 31, 2025.

**K. MOTIONS**

**K.1 R259 ERV 1,2 and MAU Replacement – Pope Francis Elementary School**

**Motion**

MOVED BY: F. Salvador

**Resolution 25-63**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract R259 ERV 1,2 and MAU Replacement, Pope Francis Elementary to N. Lacroix Plumbing and Heating (Timmins) Limited in the amount of \$963,825.70 plus a 10% contingency for a total of \$1,060,208.27 plus HST.

Carried

**K.2 Student Transportation Services**

**Motion**

MOVED BY: E. King  
SECONDED BY: C. Landers

**Resolution 25-64**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the recommendations regarding student transportation services as presented within the Committee of the Whole meeting.

Carried

**L. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: P. Del Guidice

**Resolution 25-65**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

**M. UNFINISHED BUSINESS – Nil**

**N. CORRESPONDENCE - Nil**

**O. NEW BUSINESS – Nil**

**P. INFORMATION – Nil**

**Q. FUTURE MEETINGS**

Board Meeting – June 11, 2025 at 4:45 p.m.

**R. ADJOURNMENT**

**Motion**

MOVED BY: E. King

**Resolution 25-66**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:31 p.m.

Carried

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
Chair of the Board

  
Secretary-Treasurer